



SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND) POLICY

Statement of intent

We provide an environment in which all children are supported to reach their full potential.

Aims

- We have regard for the DFES Special Educational Needs Code of Practice.
- We included all children in our provision.
- We provide practitioners to help support parents and children with a Special Educational needs.
- We identify the specific needs of children with a Special Educational Need and meet those needs through a range of strategies.
- We work in partnership with parents and other agencies in meeting individual children's needs.
- We monitor and review our practice and provision and, if necessary, make adjustments in order for us to meet the needs of individual children.
- St. Peter's Nursery completes the Local Offer form to enable the local authority and other professionals to be aware of what facilities are available at the nursery.

Methods

- We designate a member of staff to be Special Educational Needs Co-ordinator (SENCO) and give his/her name to parents. Our SENCO is Louise Hawthorn and our Deputy SENCO is Claire Ansell. We also have a designated Behaviour Lead - Susie Morris.
- We ensure that our admissions policy ensures equality of access and opportunity for all children.
- We ensure that the provision for children with a Special Educational Need is the responsibility of all members of the setting.
- We ensure that our physical environment is as far as possible suitable for children with disabilities.

- We work closely with parents of children with a Special Educational Need to create and maintain a positive partnership. All children have a designated Keyperson who observes and tracks their progress which enables any additional needs of the child to be met as soon as identified.
- We ensure that parents are informed at all stages of the assessment, planning, provision and review of their children's education. Two year checks are undertaken and discussed with parent/carers; additional support is put in place where necessary.
- We provide parents with information on sources of independent advice and support.
- We ask parents/carers to provide the nursery with any professional reports or medical records that will enable the nursery to ensure all the needs of the child are met.
- We liaise with other professionals involved with children with a Special Educational Need and their families, including transfer arrangements to other settings and schools.
- We provide a broad and balanced educational framework for all children with a Special Educational Need.
- We provide a differentiated framework to meet individual needs and abilities.
- We use a system of planning, implementing, monitoring, evaluating and reviewing individual educational plans (IEPs) for children with a Special Educational need.
- We ensure that children with a Special Educational Need are appropriately involved at all stages of the graduated response, taking into account their levels of ability.
- We use a system for keeping records of the assessment, planning, provision and review for children with a Special Educational Need.
- We provide resources (human and financial) to implement our SEND policy. Financial and additional staffing (ie: 1-2-1) support would be obtained through inclusion grants.
- We ensure the privacy of children with a Special Educational Need when intimate care is being provided.
- We raise awareness of any specialism the setting has to offer, e.g. Makaton trained staff. Staff undertake any necessary training to ensure the full needs of the child are met.

- We ensure the effectiveness of our SEND provision by collecting information from a range of sources e.g. IEP review, staff and management meetings, parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually.
 - We provide a complaints procedure.
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This policy was reviewed and agreed at a meeting of the St Peter's Nursery School Management Committee held on 31st March 2016.

Signed on behalf of the Management Committee by Mark Warren, Chair of the Management Committee